



CALHOUN COUNTY COMMISSION

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County Administrator

GLORIA FLOYD
County Attorney

July 27, 2022

INVITATION TO BID

The Calhoun County Commission will accept sealed bids for certain supplies purchased for the Calhoun County Jail. Bids will be received at 1702 Noble Street, Suite 103, Anniston, Alabama 36201, until 2:00 p.m., Tuesday, August 23, 2022. The contract period will be for one year, beginning on the date of award, with the option to extend annually for two additional years, if agreeable with the selected bidder.

Overall guidelines for the bid process are listed in the section attached and designated as "General Bid Instructions." Bidders submitting bids should read the instructions very carefully. If the bid documents are not submitted properly, it may result in disqualification and the bid being rejected.

The Calhoun County Commission reserves the right to reject any or all bids. Bid awards will always be in the best interest of the Calhoun County Commission. Questions concerning bids and submission should be directed to Eric Starr, Jail Administrator, telephone number (256) 241-8023.

IMPORTANT: Please note the requirement for a bid bond, or certified check or other negotiable instrument in lieu of a bid bond.

GENERAL BID INSTRUCTIONS

All bids must be sealed and marked "INMATE SUPPLIES BID" with the bid opening date and time marked on the outside of the envelope containing the bid.

Records showing successful bidders and prices quoted will be placed on file and will be open for inspection.

It is not the policy of the Calhoun County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms and dates of delivery, payment terms, and previous experience with bidders will all be factors in determining an award of the bid.

In the bid submission process, the bid price and indicated specifics should be inserted into the blanks provided beside the product description.

BID BOND

A bid bond in the amount of two hundred fifty dollars (\$250.00) is required from each bidder submitting a bid. A certified check or other irrevocable negotiable instrument made payable to the Calhoun County Commission is acceptable in lieu of a bid bond. The bid bond, or certified check or other irrevocable negotiable instrument, as herein required, shall be submitted in the envelope containing the bid. The bid bonds, certified checks, and irrevocable negotiable instruments will be returned to all bidders upon award of the bid or award of bids to the successful bidder or successful bidders, unless earlier or otherwise required by law. **FAILURE TO SUBMIT A BID BOND OR CERTIFIED CHECK IN LIEU OF A BID BOND, AS HEREIN REQUIRED, WILL CAUSE YOUR BID TO BE REJECTED. IF A BIDDER SUBMITS A BID BOND AND THE BID BOND IS NOT EXECUTED BY THE PRINCIPAL AND THE SURETY THE BIDDER'S BID WILL BE REJECTED.**

METHOD OF AWARD

The Calhoun County Commission reserves the right to award the bid in all categories on an item for item basis, a group of items basis or a multiple category basis; ability of bidder to meet delivery requests, payment terms, and availability of products. The Calhoun County Commission further reserves the right to award the bid in a manner deemed to be in the best interest of the Calhoun County Commission.

PRICING

Prices are to be quoted by the unit specified or in the event pack sizes are unknown, the bidder should specify the unit of measure offered at the price bid.

ADJUSTMENT OF PRICES

There shall be no adjustment of prices of any item after the award of a bid for any item or items during the bid award period.

ORDERS

For the benefit of the Calhoun County Commission, County Jail and the successful bidder(s), the method of ordering the bid products will be determined after the bid(s) is(are) awarded.

DELIVERIES

Bid prices submitted are to be the total prices to be charged for goods delivered to the following locations: (1) Calhoun County Jail Location #1, 400 W. 8th Street, Anniston, Alabama, and (2) Calhoun County Jail Location #2, Justin Sollohub Justice Center, 174 West 13th Street, Anniston, Alabama. Deliveries are to be made Monday through Friday between the hours of 8:00 a.m. and 1:00 p.m. Any deviation from these specified times may be arranged at the mutual consent of both the bidder and the County Sheriff or Jail Supervisor, but only through the mutual agreement of both parties.

Successful bidders will establish a set delivery routine so that jail personnel may know when to expect order arrivals.

All products are subject to examination at delivery destinations in order to assure compliance with specification requirements.

SUBSTITUTIONS

No substitutions on items, brands, grades, etc. are to be made by the selected bidder(s) without the prior consent of the County Sheriff or Jail Supervisor. Any substitutions made without prior approval will be refused. The selected bidder(s) will not request authority to substitute unless the quality of the item to be substituted is equal to or higher than the product originally bid.

DEFAULT

In the event a selected bidder makes a delivery that is not in accordance with the instructions, conditions, and specifications set forth by the Calhoun County Commission without the consent of the said Commission, such delivery will constitute grounds for the cancellation of the contract.

BILLING

All invoices are to be billed item by item and items grouped by category.

All invoices, credits, and other accounting correspondence should be sent to the Chief Clerk, Calhoun County Sheriff's Office, 400 W. 8th Street, Anniston, Alabama 36201.

At the time of delivery, two copies of the selected bidder's invoice shall be left with the Supervisor at each location. Discrepancies should be verified by signature of the Supervisor at each location and the driver. The selected bidder's record should agree with invoices left at the time of delivery. Corrections are to be made via issuance of credit invoices; no payment will be made without signed invoice receipt documentation.

In the event of errors, a credit or debit is to be issued against the invoice as it was presented to the Chief Clerk. The credit or debit shall show the original invoice number, date, purchase order and error being corrected.

In the event of errors in the selected bidder's invoice as submitted, the selected bidder shall not at any point cut off the County's ability to order and receive deliveries. Any invoice errors must be corrected prior to payment by the County.

PAYMENT TERMS

Statements shall reflect charges through the last day of each month.

Payment Terms for all invoices must be Net 30 EOM

LAWS

All products shall as a minimum meet and comply with all applicable federal, state, and local laws, statutes, regulations, rules and standards.

In the event that instructions, conditions and specifications of the Calhoun County Commission exceed those of any of the above-mentioned agencies, the instructions, conditions and specifications of the said Commission shall have precedent and supersede lesser requirements.

INSPECTION AND SATISFACTION OF SPECIFICATIONS

A sample of any requested product shall be furnished by the selected bidder(s) at no charge to the Calhoun County Commission for the purpose of assessing specification compliance, and upon request and from time to time upon request to assure the ongoing quality of all products.

The successful bidders will guarantee all merchandise against defects for a period of six (6) months after delivery date.

LABELING

All cartons, containers, etc. shall be clearly marked as to specified contents.

COMPLIANCE LAW

The selected bidder will, by accepting this bid award, agree to the following: By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

The selected bidder must complete all necessary paperwork required by the County for verification of enrollment in the E-Verify program to verify full compliance with the Immigration Reform and

Control Act of 1986, as amended by Immigration Act of 1990 and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, as amended.

The selected bidder will, by accepting this bid award, agree to the following: By signing this Contract, the contracting parties affirm, for the duration of this agreement to remain in compliance with Act 2016-312, the Parties hereby agree that they are not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

BID SUBMISSION FORM

TO: THE CALHOUN COUNTY COMMISSION

FROM: _____

The category specification sheets containing prices submitted are attached hereto. Bids are submitted for items contained in the categories indicated below:

01 UNIFORMS FOR INMATES _____ YES _____ NO

02 LINENS _____ YES _____ NO

03 SUPPLIES _____ YES _____ NO

Upon notification by the Calhoun County Commission and acceptance of the solicitation to supply the certain products specified by the Commission, the signature below represents my/our company's obligation to supply the products in accordance with the stipulations set forth in the "GENERAL BID INSTRUCTIONS."

COMPANY _____

CONTACT PERSON _____

ADDRESS _____

TELEPHONE _____ EMAIL _____

SIGNATURE _____ TITLE _____

DATE _____

Calhoun County Jail
 Anniston, Alabama
 Matthew Wade, Sheriff
 Bid List for Inmate Supplies

Category 1 - Uniforms	AMOUNT
Shirt, Orange/White Stripe Size Small 1 Each	
Shirt, Orange/White Stripe Size Medium 1 Each	
Shirt, Orange/White Stripe Size Large 1 Each	
Shirt, Orange/White Stripe Size X-Large 1 Each	
Shirt, Orange/White Stripe Size 2XL 1 Each	
Shirt, Orange/White Stripe Size 3XL 1 Each	
Shirt, Orange/White Stripe Size 4XL 1 Each	
Shirt, Orange/White Stripe Size 5XL 1 Each	
Trousers, Orange/White Stripe, Size Small 1 Each	
Trousers, Orange/White Stripe, Size Medium 1 Each	
Trousers, Orange/White Stripe, Size Large 1 Each	
Trousers, Orange/White Stripe, Size X-Large 1 Each	
Trousers, Orange/White Stripe, Size 2XL 1 Each	
Trousers, Orange/White Stripe, Size 3XL 1 Each	

Trousers, Orange/White Stripe, Size 4XL 1 Each	
Trousers, Orange/White Stripe, Size 5XL 1 Each	
Sandal, SEVA Orange, Size S 1 Each	
Sandal, SEVA Orange, Size M 1 Each	
Sandal, SEVA Orange, Size L 1 Each	
Sandal, SEVA Orange, Size XL 1 Each	
Sandal, SEVA Orange, Size 2XL 1 Each	
Sandal, SEVA Orange, Size 3XL 1 Each	
Sandal, SEVA Orange, Size 4XL 1 Each	
Sandal, SEVA Orange, Size 5XL 1 Each	
Category 2 - Linens	AMOUNT
Sheet, White 54" x 90" (Unbleached) each	
Towel, Brown 20 x 40 12ea/dz	
Category 3 - Supplies	AMOUNT
Laundry Bag, 18 x 24 White Tie 12ea/dz	
Maxithin 500e/cs	
Razor, Single Blade Disposable (security) 1000ea/cs, 100 pks of 10ea	

Soap, Unwrap #1.5 500ea/cs	
Toothbrush, Thumb Handle 3" 72ea/cs	
Toothpaste, .85 oz Maximun (clear) 144ea/cs	
Mattress Poly 30x75x4	
Tumbler 12 oz Buff 72ea/cs	
Tumbler 9 oz Buff 72ea/cs	
Deodorant, Stick .5 oz Alcohol Free 144ea/cs	
Spork, Polypropylene Orange 144ea/cs	
Dust Pan 1 each	
Toilet Bowl Brush 12ea/cs	
Suicide Smock Standard Ea	
Suicide Blanket Standard Ea	
Blankets 66" x 90" Wool	
Protective Hoods (Spit Hoods) 50ea/case	
5 Compartment Food Trays Polycarbonate	

Disposable Panty, White, Size S C100	
Disposable Panty, White, Size M C100	
Disposable Panty, White, Size L C100	
Innosshield 8K Spit Shield Box of 10	